January 15, 2021 COVID-19 Professional Development Report

*Professional development and training in this reporting document refers to the delivery, access, and use of virtual content.

1. **Professional development / training offered to teachers:**
   a. Teacher received comprehensive training on how to establish, maintain and use Google Classroom. This included but is not limited to posting sources which reinforce instruction previously delivered, making assignments available, grading student work which has been turned in, and providing feedback to students on completed assignments.
   b. Teachers received additional training on how to use document cameras for the delivery of virtual instruction. Using document cameras which had been installed and used frequently by teachers and exploiting features on document cameras was covered in the training. Features included in training were using the camera feature to take pictures and record videos, saving files for future use, and interfacing the document camera with Google Classroom.
2. **Professional development / training offered to parents:**
   a. An intern created an instructional video for the benefit of parents to illustrate how to access Google Classroom and how parents and their child(ren) can access and complete assignments via Google Classroom.
   b. Training videos were made and posted on the school district's website to show parents how to complete and post assignments using Edgenuity's (a third party vendor delivering virtual instruction) online platform. These videos were available to families for reference purposes.
   c. Edgenuity instructional staff contacted parents to explain what the data within the Edgenuity platform means and how that connects to their child's achievement.
3. **Professional development / training offered to students:**
   a. A staff member individually trained students who would be learning virtually how to use Chromebooks that would be assigned to them. This training included how to log on, use wifi, and how to download assignments from the Edgenuity online platform.
   b. Within the first month of school, Athens instructional staff spent a significant amount of class time teaching students how to use Google Classroom and all of the features therein. A special focus was made on accessing resources and assignments as well as how to complete them and turn them in. This time spent in teaching how Google Classroom works was made in an effort to prepare in-person instructional students for a move to virtual learning in case that should occur.