

ATHENS AREA SCHOOLS
Board of Education
4320 K Drive S – East Leroy, MI 49051
East Leroy, Michigan 49051
July 16, 2018

SPECIAL MEETING
6:30 p.m.

East Leroy Elementary School Media Center
4320 K Dr. S., East Leroy
TELEPHONE: 729-5414

1. Call to order, Dennis Stanton presiding at 6:30 PM.

a. membership count to determine quorum presence:

Present: Brunner: Harvey: Stanton:
Knowles: Loew: McClure: Penick:

A quorum is present.

Pledge of Allegiance

2. Approval of Agenda.

RECOMMENDED MOTION: Move that the Board of Education approve the agenda as presented/amended.

Motion: Knowles.

Second: Penick. Ayes: & Nays: 0 .

Passed: . Defeated: .

3. Public Comments.

None at this time.

Board President's statement: *Because we are beginning a new fiscal year, there are certain matters that will need to be voted on under old and new business. The representatives for CASBMA and Alternate, LRN and alternate, and board president, vice-president, secretary and treasurer will remain the same until the January 2017 regular meeting.*

4. Action Items.

A. Designation of Paying Agents, Etc.

RECOMMENDED MOTION: Move that the Paying, Depositing, and Withdrawing Agents for Athens Area Schools' funds be selected using the guidelines specified in Athens Area School Investment NEOLA Policy #6144, which was adopted and signed February 16, 2004. Further, all Payroll Fund checks will be signed by the Treasurer of the Board. All Hot Lunch, Activity Fund, Capital Projects and Debt Retirement checks will be signed by Mr. Joe Huepenbecker, Superintendent, with Shirley Dowd, Executive Assistant Finance, serving as an alternate. All General Fund checks, which Athletics is a part of, will be signed by Mr. Joe Huepenbecker, Superintendent, with Shirley Dowd, Executive Assistant Finance, serving as an alternate. Investment instruments will be signed by Mr. Joe Huepenbecker, Superintendent, and/or Shirley Dowd, Executive Assistant Finance, and the Board Treasurer as occasions demand.

Motion: McClure

Second: Loew

Ayes: __7__ Nay: _____

B. Bond Authority.

RECOMMENDED MOTION: Move that the Board of Education authorize the Superintendent, Mr. Joe Huepenbecker, with the Treasurer of the Board serving as an alternate, to sign the Bond Authority Purchase Contract and accept the interest rate for the note.

Motion: Harvey

Second: Knowles

Ayes: __7__ Nay: _____

C. Purchase Orders.

RECOMMENDED MOTION: Move that the Board of Education authorize the Superintendent, Mr. Joe Huepenbecker and/or the Executive Assistant, Shirley Dowd to sign purchase orders for General/Athletic Fund, Hot Lunch, Activity, Debt Retirement and Capital Projects.

Motion: Brunner

Second: Harvey

Ayes: __7__ Nay: _____

D. Determination of Regular Board of Education meeting dates.

RECOMMENDED MOTION: Move that the Athens Area Schools Board of Education set the third Monday of each month to be the regular business meeting days. (Meetings will be held in the Athens High School Media Center, unless otherwise posted.)

Motion: Penick
Second: Brunner
Ayes: 7 Nay:

E. Determination of Board of Education compensation.

RECOMMENDED MOTION: Move that the Board of Education compensation be \$0.00 per meeting with an annual maximum of \$0.00 until reconsidered by the board in light of improvement in the district's financial position.

Motion: McClure
Second: Knowles
Ayes: 7 Nay:

F. Designation of Legal Counsel.

RECOMMENDED MOTION: Move that the Board of Education of the Athens Area Schools retain the firm of Thrun Law Firm, P.C. of East Lansing, Michigan as legal counsel.

Motion: Brunner
Second: Loew
Ayes: 7 Nay:

G. Delegation of Duties by Officers.

RECOMMENDED MOTION: Move that the Board of Education appoint Joe Huepenbecker, Superintendent, to do the following: all legal advertising required by law or as directed by the Board, assist the counties in conducting annual and special elections, and prepare reports required by the State Board of Education.

Motion: Harvey
Second: McClure
Ayes: 7 Nay:

5. Adjournment.

RECOMMENDED MOTION: Move the meeting be adjourned.

Motion: Knowles

Second: Brunner Ayes: 7. Nays: _____.

Passed: X.

Time of adjournment: 6:37PM

Minutes signed by:  Secretary of the Board of Education

Minutes prepared by: Joe Huepenbecker

Approved for publication by the Board: 08/20/18 (date)