



# Athens Area Schools- Jr. / Sr. High School Drill Documentation Form

Type of Drill	Number/Schedule
Fire	Five - Three drills must be completed by December 1
Tornado	Two - One drill must be completed in March
Safety/Security	Three - One drill must be completed prior to December 1 and one after January 1 <ul style="list-style-type: none"> <li>• One drill shall include security measures that are appropriate to an emergency such as the release of a hazardous material.</li> <li>• One drill shall include security measures of a potentially dangerous individual on or near the school premises.</li> <li>• Seek input from the administration of the school and local public safety on the nature of the drill.</li> </ul>

*Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.*

School: Athens Jr. Sr. High School

Principal: John D. Thompson

Date of drill: October 10, 2023 Number of students: 252 Number of staff: 28

Time initiated: 12:29 (a.m./p.m.) Time concluded: 12:30 (a.m./p.m.)

Situation at Start of the Drill (Check the appropriate box)					
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess		
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:		

Remarks: The drill was conducted in 37 seconds

This report is for: \_\_\_\_\_ Fire drill number 1  2 3 4 5 for the 23/24 school year  
(circle number next to applicable drill)

Tornado drill number 1 2 for the \_\_\_\_\_ school year

Safety/Security drill number 1 2 3 for the \_\_\_\_\_ school year

Name of person conducting drill: John Thompson

Title of person conducting drill: Principal

Signature or person conducting drill:  Date: 10-10-2023

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: Nottawa Seppi Huron Band of the Potawatomi Name: Frank Rugg Title: School Resource Officer

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

*Must post on the school's website within 30 days after completing the drill.  
The form must be maintained on the school website for at least three years.*